



*Protect your clients
and yourself while
working at home!*



Working Remotely During COVID-19: Cybersecurity & Ethical Considerations

with Paul Unger

Thursday, May 14, 2020

**Live webinar with chat
includes 60 day replay***

9:00 am – 10:30 am (Pacific)

10:00 am – 11:30 am (Mountain)

11:00 am – 12:30 pm (Central)

12:00 pm – 1:30 pm (Eastern)

1:00 pm – 2:30 pm (Atlantic)

1:30 pm – 3:00 pm (Newfoundland)

**This program features real-time audio of the presenter with synchronized presentation slides, and a chat feature that allows for live Q & A. SK attendees please verify whether you align with Central (MB) or Mountain (AB) time based on season and location.*

WHO SHOULD ATTEND

This program is designed for lawyers who want to increase their awareness of cybersecurity risks and enhance their online security strategies.

ABOUT THE PROGRAM

While some lawyers have always dreamed of working remotely, others never wanted it, and aren't prepared for the responsibility. Almost overnight, many in the profession started using home PCs, on home networks, and saving client documents on those computers, and even on personal cloud storage. Is that data safe from cybersecurity threats? Do you have the tools to protect clients' confidential information, as required? In this timely and highly practical webinar, lawyer and legal technology expert Paul Unger discusses the ethical and malpractice pitfalls of working remotely, and how to address them. You'll learn about full disk encryption, email encryption, home wireless router security, Windows updates, AntiVirus/Malware, cloud options, and how to tighten up security when using Dropbox, Box, One-Drive or Google Drive. Don't miss this opportunity to get simple, free, or next to free, strategies you can implement immediately to protect you and your clients in these uncertain times!

SCHEDULE (Eastern)

12:00 pm - 1:30 pm

Welcome & Introduction

- Duty to Keep Client Info Safe and Confidential
- Reviewing and Updating your Written Information & Security Program

Rogue Computers – Managing All your Mobile Devices, Especially your laptop

Centralizing your Data – How to Manage &

Centralize Documents when everyone is Virtual

Flavours of Cloud Computing - Which may be Right for You?

Full Disk Encryption

VPN's

Is your Home Wireless Router up to Par?

Antivirus / Malware / Ransomware Protection

Password Management

Two-Factor Authentication

Encryption

- Encrypting Sensitive Files in the Cloud
- Encrypting Email

Program Wrap-up and Evaluation

Get unlimited access to all our live webinars for the year with an Annual Loyalty Pass!

PRAISE FROM PAST ATTENDEES

- "This was very useful information and highly relevant."
- "Probably the most interesting and informative CLE I've attended in the last 10 years."
- "By far, Mr. Unger was the best CLE speaker that I have heard."
- "Paul spoke in a language I fully understood. He helped me overcome my fears, and gave excellent tips on how my law practice can be updated."
- "Good information presented in a very clear format. Excellent presentation!"



BC: This program has been approved for 1.5 CPD hours of professional responsibility and ethics, client care and relations, and/or practice management.

ON: This program contains 1.5 Professionalism hours.

SK: CPD application is pending.

NB: CPD application is pending.

Lawyers in other mandatory CPD jurisdictions may count their attendance towards their CPD requirement/plan.

Seminar Partners is an Accredited Provider of Professionalism Content by the Law Society of Ontario and a pre-approved CPD Provider of the Law Society of British Columbia.

MEET YOUR PRESENTER



Paul J. Unger is an internationally recognized speaker, author and thought leader in the legal technology industry. A lawyer and founding principal of Affinity Consulting Group, he provides technology consulting, continuing legal education, and training for law firms and legal departments throughout the US, Canada and Australia. He specializes in document and case management, paperless office strategies, trial presentation and litigation technology, and legal-specific software training, and has provided trial presentation consultation for over 400 cases. Paul is the author of dozens of legal technology manuals and publications, including recently published books, *Tame the Digital Chaos – A Lawyer's Guide to Distraction, Time, Task & Email Management* (2017) and *PowerPoint in an Hour for Lawyers* (2014). He is past Chair of the ABA Legal Technology Resource Center and ABA TECHSHOW, and is a member of the American Bar Association, Columbus Bar Association, and Ohio State Bar Association.

✓ Yes, I want to attend COVID-19 Working Remotely: Cybersecurity & Ethical Considerations Thursday, May 14, 2020 • Live webinar (slides and audio) with chat and 60 day replay*

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* Materials will be distributed electronically in advance. Live webinars feature real-time audio of the presenter with synchronized presentation slides, and a chat feature that allows for live questions and verbal responses by the presenter. The recording of the webinar is available for 60 days.

REGISTRATION FEE:

- On or before May 1, 2020: \$140.00 + \$18.20 (13%) HST* = \$158.20 - Save \$25.00!
- After May 1, 2020: \$165.00 + \$21.45 (13%) HST* = \$186.45
- \$0 - I have an Annual Loyalty Pass. Enter Pass ID: _____

*With ON HST. Please adjust tax for attendee's province as follows: 5% in AB, BC, MB, NWT, NU, SK, YK. 13% in ON. 15% in NS, NB, PEI & NL.

Register online: <http://seminarpartners.ca/register-for-courses/>

Register by mail, fax or phone: Return this form with payment to Jennifer Snoyer, Finance and Communications Coordinator, Seminar Partners, 2300 Yonge Street, Suite 1600, Toronto, ON M4P 1E4 Tel. 1.866.606.4212 or 647.352.8633 Fax 416.549.1619. Email: jennifer@seminarpartners.ca. Registration fee is refundable less \$50 admin fee if written cancellation received 10 working days before the program. No refunds will be made after the cancellation date. Program content, speakers and location may change without notice. See our website for all policies. In the event of program cancellation, our liability is limited to refund of registration fees. GST/HST #848208492

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